



# The Family Academy of Bethesda

4324 Montgomery Ave, Bethesda, MD 20814

Phone No: 301-656-5437 | [www.familyacademyofbethesda.com](http://www.familyacademyofbethesda.com)

Email: [familyacademyofbethesda@gmail.com](mailto:familyacademyofbethesda@gmail.com)

## Application for Enrollment

Date: \_\_\_\_\_

Date to Start: \_\_\_\_\_

### Child's Information

Last Name: \_\_\_\_\_

First Name: \_\_\_\_\_

Nickname: \_\_\_\_\_

Date of Birth: \_\_\_\_\_

### Parent's/Guardian's Information

Parent/Guardian 1

Name: \_\_\_\_\_

Email: \_\_\_\_\_

#### Phone Number:

Home: \_\_\_\_\_

Work: \_\_\_\_\_ Cell: \_\_\_\_\_

Parent/Guardian 2

Name: \_\_\_\_\_

Email: \_\_\_\_\_

#### Phone Number:

Home: \_\_\_\_\_

Work: \_\_\_\_\_ Cell: \_\_\_\_\_

Home Address: \_\_\_\_\_

### Program Choices/Tuition Schedule

#### MONTHLY FEE

_____ Infant – 2-years-old	<b>\$2570.00</b>
_____ 2 – 3-years-old	<b>\$2360.00</b>

#### Security Deposit (2 Weeks Tuition)

_____ Infant – 2-years-old	<b>\$1285.00</b>
_____ 2 – 3-years-old	<b>\$1180.00</b>

#### MONTESSORI

_____ Primary Montessori (2.5 – 4.5 years-old)	<b>\$2310.00</b>
_____ with the Afternoon Program (4.5 – 6 years-old)	<b>\$2360.00</b>

_____ Primary Montessori	<b>\$1155.00</b>
_____ With Afternoon Program	<b>\$1180.00</b>

#### ANNUAL FEE (Montessori Only)

_____ School Year Material Fee	<b>\$100.00</b>
_____ Summer Activity Fee	<b>\$100.00</b>

_____ Registration Fee	<b>\$100.00</b>
_____ Sibling Discount	<b>10% to the older sibling</b>

#### Office Use Only

Registration Fee	\$100
Security Deposit	\$ _____
Check #	_____
Date Rec'd	_____
Start Date	_____
Classroom	_____
Paid By	_____
Rec'd By	_____



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## Enrollment Policies

### Tuition/Fees:

1. A deposit of two weeks' tuition and a registration fee is required at the signing of the Enrollment Agreement.
2. The registration fee is non-refundable.
3. Security deposit is refundable with one (1) month's written notice.
4. The deposit will serve as security for the performance of obligations under the Enrollment Agreement, including non-payments of tuition, late fees, damages, and any other charges.
5. Tuition is to be made by personal check, certified check, or money order.
6. Tuition payments must be made to The Family Academy of Bethesda and mailed to 4324 Montgomery Avenue, Bethesda, MD 20814, on the 1<sup>st</sup> day of the month.
7. To avoid incorrect posting payments, please write your child's name on every check or money order.
8. Tuition is due by 12 noon on the first day of the month.
9. A late fee of \$5.00 per day will be assessed if payment is not received after the 5<sup>th</sup> of the month.
10. If tuition payment is not received by the 5<sup>th</sup> of the month, The Family Academy of Bethesda reserves the right to terminate enrollment of your child.
11. A \$50.00 charge will be assessed if your check is returned due to insufficient funds.
- 12. Tuition is due regardless of absence due to illness, vacation, inclement weather closings, holidays, or any other causes.**
13. A late pick-up fee of \$1.00 per minute, per child, will be charged after closing (6:30 pm). The late fee is payable at the time of pick-up to the staff member who is required to stay late. This fee is subject to change.
14. TFAB reserves the right to change the tuition rate with one month's notification to parents.
15. Termination of Enrollment. One month's written notice is required. The child's enrollment fee will be credited towards the last 2 weeks of enrollment and any other outstanding fees, class fees, etc.

### Montessori/Enrichment Program Fees:

- **Enrichment Program:** Your child may have the opportunity to participate in a special program (karate, Spanish, workshops, dances & music theatre, etc.) for an additional fee due before the day of the event.
- **Montessori Summer Activity Fee:** The annual fee of \$100.00 per child will be charged in June.
- **Montessori Material Fee:** The annual material fee of \$100.00 per child will be charged in September.

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Parent's/Guardian's Signature

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Date